



"Accepting the Challenge"

Facilities/Transportation Committee Minutes

Tuesday, February 8, 2011 – 11:30 a.m.

Board Room, Administration Office

Present: D. Karnes, Chairperson, J. Murray, P. Bowslaugh (Alternate) (exited at 12:45 p.m.), G. Kruck (exited at 1:00 p.m.), M. Clark, G. Barnes, Dr. D. Michaels, G. Malazdrewicz

1. CALL TO ORDER:

The Facilities/Transportation Committee Meeting was called to order at 11:55 a.m. by the Chairperson, Trustee Karnes.

2. APPROVAL OF AGENDA

The Facilities/Transportation Committee Agenda was approved as circulated.

Point of Privilege:

Trustee Kruck noted he had concerns regarding the Board's Committee agendas. He asked that the following be included in all Committee agendas: Approval and/or additions to the Agenda as well as approval, changes and bring forwards to the Minutes as per Roberts Rules of Order.

3. COMMITTEE GOVERNANCE GOAL ITEMS

a) Review of Committee's Goal Statements.

The Committee held detailed discussions regarding the Governance Goal "to ensure schools are more accessible to the public through new initiatives and public partnerships". It was noted the matter was currently being discussed with the City of Brandon at the Joint City/Division Task Force Committee. Some of the items being discussed and reviewed by this Committee includes the following: When are schools available? How is the booking of school facilities currently handled? Are there any grants available? Clarifying the definition of "whole school", noting that there may be certain areas in the school that are not open to the public, and increased custodial hours. It was noted that before this matter could move forward certain issues needed to be addressed by the Division and City, including co-ordination of booking, security costs and cleaning costs, who has priority after hours, what needs to be declared as off-limits to the public and what is available to the public. Secretary-Treasurer, Mr. Barnes, provided information regarding current practice and procedures followed when the public uses school space. He also noted that he and the Director of Facilities and Transportation would be working on a new Joint Use Agreement with the City. It was agreed that gymnasiums are currently accessible and used by members of the community, however the goal alluded to a broader vision to include other areas of the school such as computer labs, home economic space, etc. The governance goal references educational use and not just recreational and sports use by the community. It was requested that Senior Administration provide a detailed report regarding how much the Division facilities are currently being used in order to provide the Committee with information before proceeding further. The Committee held discussions regarding promotion of school facilities; how best to communicate this to the public; the need to encourage community partnerships and initiatives; and the passive costs vs. active costs that will result from this endeavour.

It was agreed that before the Committee could move forward the following needed to take place:

- 1) The Secretary-Treasurer and Director of Facilities and Transportation needed to determine what facilities are currently being used and who is using them; what opportunities are available; what barriers exist and how they can be addressed; how the booking of facilities is conducted; what schools would be used. A verbal report is to be provided at the April 12, 2011 Committee meeting.
- 2) The Superintendent is to set-up public consultations for mid-April following the Division's Consultation policy. The public consultations will be held in a school in the east-end of Brandon,

the west-end of Brandon and the core area. The consultations will be advertised in the newspapers, school newsletters, through e-brandon, the Division website and possibly through a city-wide distribution of flyers.

- 3) The Associate Superintendent will look into any grants that may be available and what may be off-limits in certain schools.

It was noted the full board will need to be apprised of the consultations that will be proposed on this matter.

Point of Privilege:

Trustee Bowslaugh reported on the Westman Retired Educators Association's concern with respect to the future of the archives stored in Fleming School. As she had to leave the meeting, this matter would be placed on the next Committee agenda for further discussion.

4. OTHER COMMITTEE GOVERNANCE MATTERS

a) Review of Committee Minutes

The Secretary-Treasurer expressed concern regarding Mr. Kruck's request for approval of the Committee Minutes to be placed on the agenda, noting the Minutes were approved by the full Board at their Regular Board Meetings. The Committee reviewed the Minutes of January 11, 2011. It was requested that in the future all items arising from the Committee Minutes be noted under a section entitled "Business Arising" rather than the current practice of listing the items under "Other Committee Governance Matters".

b) Betty Gibson School – Boiler Replacement

Director of Facilities and Transportation, Mr. Mel Clark, provided a verbal report regarding the replacement of the boiler at Betty Gibson School. The Committee agreed to recommend HSB Engineering as engineers for the project.

Recommendation:

That HSB Engineering be appointed engineers for the Betty Gibson Boiler Replacement project.

c) Veteran's Way

Due to time constraints it was agreed to defer this matter until the next Committee meeting.

d) B.J. Hales Museum

The Committee reviewed the information regarding possible grants through the Brandon Area Community Foundation. It was agreed that the grants should be applied for as part of the process to move forward with the B.J. Hales Museum.

Secretary-Treasurer, Mr. Barnes, confirmed he has heard nothing further from Brandon University regarding financial assistance with respect to the museum.

5. OPERATIONS INFORMATION

- The letter from David Yeo, Director, Education Administration Services re: 2011-2012 School Bus Purchase was received as information.
- The follow-up report on Provincial Transportation Review was reviewed by the Secretary-Treasurer. He noted the report had been forwarded to the Province. Discussions were held regarding younger students and the possible need for additional practice runs. The Secretary-Treasurer confirmed he would speak to the Supervisor of Transportation regarding this matter. However, it was noted that it is currently done twice a year, once in the fall and once in the spring and takes approximately 3 weeks to complete.
- The Secretary-Treasurer and Superintendent advised the Committee that consultation with the Betty Gibson School parents would begin shortly regarding converting the school to a 7 and 8 school over the next two years.

6. **NEXT REGULAR MEETING: 11:30 a.m., Tuesday, March 8, 2011, Board Room.**

The meeting adjourned at 1:00 p.m.

Respectfully submitted,

D. Karnes, Chair

G. Kruck

J. Murray

P. Bowslaugh (Alternate)